

## NOTICE AND AGENDA

### GRAFTON TOWNSHIP REGULAR BOARD MEETING Grafton Township, McHenry County, Illinois Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

*MONDAY, August 18, 2025*

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, August 18, 2025, at the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142 @ 7:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
  - A. Approval of Minutes Township Regular Board Meeting, July 21, 2025
  - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
  - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
  - A. Discussion and possible action – Parking Lot Sealcoating
  - B.
9. New Business
  - A. Discussion and possible action – Annual Township Audit
  - B. Discussion and possible action - Township Computer Upgrades
  - C.
10. Executive Session, if necessary, pursuant to 5 IL CS 120/2(c), section to be decided.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
  - Supervisor
  - Trustee
  - Assessor
  - Road District
  - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson  
August 13, 2025

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

# **DRAFT MINUTES**

**APPROVED AS CORRECTED, spelling "recent" in Road Commissioner's report.**  
**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**  
Grafton Township, McHenry County, Illinois  
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

*MONDAY, June 16, 2025*

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, June 16, 2025, at the Grafton Township Board Room, 10109 Vine Street, Huntley, IL started @ 7:30 p.m.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Lawrence, Oltman-Ayers, and Sac, Assessor DeBaltz, Road Commissioner Kearns, and Clerk Watson. Trustee Cratty was absent.
3. **Pledge of Allegiance** was recited.
4. **Approval of the Agenda**  
A motion was made by Trustee Lawrence, 2<sup>nd</sup> by Trustee Oltman-Ayers to approve the Agenda as presented. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
  - A. **Approval of Minutes Township Regular Board Meeting, May 19, 2025**  
A motion was made by Trustee Oltman-Ayers, 2<sup>nd</sup> by Supervisor Ruth to approve the meeting minutes as presented. A roll call vote taken, all ayes noted, motion carried.
  - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**  
A motion was made by Trustee Sac, 2<sup>nd</sup> by Trustee Lawrence to approve the audit and payment of the unpaid bills/Warrant check detail for the Town Fund with the addition of PO 21257, Line Item 1760/Travel, to Joshua Kish in the amount of Twenty Nine Dollars and 60/100 (\$29.60). Roll call vote taken, all ayes noted, motion carried.
  - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**  
A discussion ensued regarding the Actual Year To Date figures. A corrected copy will be included in next month's packet.  
A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Lawrence to approve the Audit and payment of unpaid bills for the Road District as presented. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**
7. **Board Response to Public Comment - None**
8. **Old Business - None**

**9. New Business – Parking Lot Sealcoating**

A discussion ensued regarding the sealcoating of the parking lot, including painting of lines. Road Commissioner Kearns noted the cost will be Three Thousand Two Hundred Thirty Seven Dollars (\$3237.00). A copy of the current lease between the Township and the Road District was given to the Trustees for further consideration as to who will pay for the services (Township or Road). No action was taken at this time.

**10. Executive Session, section to be decided – None**

**11. Discussion and potential actions of items as discussed during Executive Session – None**

**12. Committee and Officer Reports**

**SUPERVISOR REPORT:**

1. Audit is completed, and
2. Waiting on final numbers to complete the Annual Financial Reports.

TRUSTEES: None

ASSESSOR- None

**ROAD COMMISSIONER –**

1. Recent culvert has been placed, Geske will pave end of July/ August;
2. Patching this summer will be in Crystal Lake;
3. Have been Tree Trimming; and
4. Have been mowing 2<sup>nd</sup> pass in District's ditches.

**CLERK –**

1. Will be on vacation next month. Ask for someone to take meeting minutes and Trustee Sac said she would.
2. OMA Training is required by all officials, to be completed 90 days after taking office. Will need a copy of training certificate to Clerk.

**13. ADJOURNMENT**

Being no further business, a motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Sac to adjourn the Regular Board Meeting. Voice vote taken, all ayes motion, the Regular Board meeting adjourned @ 7:57.

Respectfully submitted,  
Kathleen M. Watson, Grafton Township Clerk

**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**  
Grafton Township, McHenry County, Illinois  
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

*MONDAY, July 21, 2025*

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, July 21, 2025 at the Grafton Township Board Room, 10109 Vine Street, Huntley, IL started @ 7:30 p.m.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Cratty, Lawrence, Oltman-Ayers, and Sac, Assessor DeBaltz, Road Commissioner Kearns. Clerk Watson was absent. (Meeting minutes taken by Trustee Sac.)
3. **Pledge of Allegiance** was recited.
4. **Approval of the Agenda**  
A motion was made by Trustee Cratty, 2<sup>nd</sup> by Sac to approve the Agenda as presented. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
  - A. **Approval of Minutes Township Regular Board Meeting, May 19, 2025**  
A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Lawrence to approve the meeting minutes as corrected, spelling "recent" correctly in Road District report. Roll call vote taken, all ayes noted, motion carried.
  - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**  
A motion was made by Trustee Cratty, 2<sup>nd</sup> by Trustee Lawrence to approve the audit and payment of the unpaid bills/Warrant check detail for the Town Fund as presented. Roll call vote taken, all ayes noted, motion carried.
  - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**  
A discussion ensued regarding the salt and SKC Construction invoices.  
A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Sac to table the Road District check detail until Road Commissioner Kearns arrives. Roll call vote taken, all ayes noted, motion carried.  
  
Road Commissioner Kearns arrived at 7:51 p.m. At 8:07 the discussion and possible action for the audit and payment of unpaid bills/Warrant check detail for the Road District reopened. A motion was made by Trustee Sac, 2<sup>nd</sup> by Trustee Cratty to approve the audit and payment of unpaid bills/Warrant check detail for the Road District as presented. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**

7. **Board Response to Public Comment – None**
8. **Old Business – None**
9. **New Business – Discussion and possible action – Temporary attest of Township Clerk**  
**A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Oltman-Ayers to approve Trustee Cratty to attest township checks in the Clerk’s absence from the time period 7/21/2025 – 8/01/2025. Roll call vote taken, all ayes noted, motion carried.**
10. **Executive Session, section to be decided – None**
11. **Discussion and potential actions of items as discussed during Executive Session – None**

**12. Committee and Officer Reports**

**SUPERVISOR REPORT:**

1. Open Meetings Training Reminder: Due by 8/19/2025 (90 days after taking office);
2. Sexual Harassment Training due (annually) by 12/31/2025;
3. Website revamp: Possible 10K investment; will begin research and plan for the fall; and
4. Senior Bingo is back in action at the American Legion. Various sponsor’s provide funding so low/no cost to Township.

TRUSTEES: Trustee Oltman-Ayers asked Road Commissioner about cutting up a large tree for her elderly neighbor. Denied by Road Commissioner Kearns due to Township limitations.

ASSESSOR- None

**ROAD COMMISSIONER –**

1. Road District has a McHenry County Jail contract for tree trimming, painting, sweeping, etc.; and
2. SKC quote was circulated for Township parking lot.

CLERK – None, absent.

**13. ADJOURNMENT**

Being no further business, a motion was made by Trustee Cratty, 2<sup>nd</sup> by Trustee Oltman-Ayers to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, the Regular Board meeting adjourned @ 8:17.

These minutes were taken by Trustee Sac, and transcribed to the best of my ability, by Kathleen Watson.

Respectfully submitted,  
 Kathleen M. Watson, Grafton Township Clerk

# **TOWN FUND FINANCIALS**

## GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
<b>Clarity Technology Group, Inc</b>				
08/11/2025	81827	PO 4599	1512 · MAINTENANC...	1,032.00
Total Clarity Technology Group, Inc				1,032.00
<b>Elan Financial Services</b>				
08/11/2025		PO 4602	1512 · MAINTENANC...	2.20
08/11/2025		PO 4601	5556 · TRAINING	50.00
Total Elan Financial Services				52.20
<b>Gordon Flesch Co., Inc.</b>				
08/11/2025	IN15249...	PO 21270	1751 · MAINTENANC...	411.00
Total Gordon Flesch Co., Inc.				411.00
<b>GW &amp; Associates PC</b>				
08/11/2025	2508303	PO 4603	5534 · ACCOUNTIN...	3,666.66
08/11/2025	2508303	PO 5534	1531 · ACCOUNTIN...	3,666.67
Total GW & Associates PC				7,333.33
<b>Hinckley Springs Water Co.</b>				
08/11/2025	2309212...	PO21271	1751 · MAINTENANC...	35.97
Total Hinckley Springs Water Co.				35.97
<b>Illinois Property Assessment Inst.</b>				
08/11/2025	T-2P-117...	PO 21272	1761 · TRAINING	50.00
Total Illinois Property Assessment Inst.				50.00
<b>Joshuah Kish</b>				
08/11/2025		PO 21273	1760 · TRAVEL EXP...	119.74
Total Joshuah Kish				119.74
<b>MDC Environmental Services Inc.</b>				
08/11/2025		PO 4605	1511 · MAINTENANC...	61.15
Total MDC Environmental Services Inc.				61.15
<b>Napa Auto Parts</b>				
08/11/2025	34721846		1512 · MAINTENANC...	0.90
Total Napa Auto Parts				0.90
<b>Orkin</b>				
08/11/2025	282479028	PO	1511 · MAINTENANC...	104.00
Total Orkin				104.00
<b>Staples</b>				
08/11/2025	7006159...	PO 4609	1651 · OFFICE SUP...	679.61
Total Staples				679.61
<b>The Edge Sports Apparel LLC</b>				
08/11/2025	9325	PO 4610	1905 · MISCELLANE...	28.00
Total The Edge Sports Apparel LLC				28.00
<b>Township Officials of Illinois</b>				
08/11/2025	25-26 Du...	PO 4608	1561 · DUES	1,249.94
Total Township Officials of Illinois				1,249.94
<b>TOTAL</b>				<b>11,157.84</b>

12:17 PM  
08/13/25  
Cash Basis

**GRAFTON TOWNSHIP**  
**TF Warrant Detail Report**  
July 22, 2025

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
<b>101 · CHECKING -American Community</b>				
07/22/2025	25694	BlueCross BlueShield...		-3,986.35
07/22/2025	25695	ComCast		-282.44
07/22/2025	25696	Humana Health Plan ...		-383.28
07/22/2025	25697	MDC Environmental ...	PO 4598	-60.57
07/22/2025	25698	Village of Huntley	PO # 4590	-31.39
Total 101 · CHECKING -American Community				-4,744.03
<b>151 · General Assistance - Amer Com</b>				
07/22/2025	2119	BlueCross BlueShield...	PO # 4595	-1,741.02
07/22/2025	2120	Humana Health Plan ...	PO 4594	-95.82
Total 151 · General Assistance - Amer Com				-1,836.84
<b>TOTAL</b>				<b>-6,580.87</b>

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

101 - CHECKING -American Community, Period Ending 07/31/2025

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	Jul 31, 25
Beginning Balance	1,851,432.80
Cleared Transactions	
Checks and Payments - 16 items	-56,844.91
Deposits and Credits - 29 items	19,261.49
Total Cleared Transactions	-37,583.42
Cleared Balance	1,813,849.38
Uncleared Transactions	
Checks and Payments - 9 items	-6,254.90
Deposits and Credits - 28 items	25,683.65
Total Uncleared Transactions	19,428.75
Register Balance as of 07/31/2025	1,833,278.13
New Transactions	
Checks and Payments - 1 item	-4,928.72
Total New Transactions	-4,928.72
Ending Balance	1,828,349.41

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

**151 - General Assistance - Amer Com, Period Ending 07/31/2025**

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	Jul 31, 25
Beginning Balance	84,910.98
Cleared Transactions	
Checks and Payments - 4 items	-1,942.66
Deposits and Credits - 3 items	649.90
Total Cleared Transactions	-1,292.76
Cleared Balance	83,618.22
Uncleared Transactions	
Checks and Payments - 1 item	-1,741.02
Deposits and Credits - 1 item	8,400.00
Total Uncleared Transactions	6,658.98
Register Balance as of 07/31/2025	90,277.20
New Transactions	
Checks and Payments - 1 item	-400.00
Total New Transactions	-400.00
Ending Balance	89,877.20

08/13/25

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2025 through March 2026**

	Apr '25 - Mar 26	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	312,029.01	590,000.00	52.9%
1010 · REPLACEMENT TAXES	17,891.29	40,000.00	44.7%
1020 · INTEREST INCOME	13,392.98	54,000.00	24.8%
1055 · MISCELLANEOUS INCOME	0.00	500.00	0.0%
Total CORPORATE FUND REVENUE	343,313.28	684,500.00	50.2%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	15,876.24	30,000.00	52.9%
5020 · INTEREST INCOME	580.72	2,000.00	29.0%
Total GENERAL ASSISTANCE FUND REVENUE	16,456.96	32,000.00	51.4%
Total Income	359,770.24	716,500.00	50.2%
Gross Profit	359,770.24	716,500.00	50.2%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	1,000.00	0.0%
5534 · ACCOUNTING SERVICES	40.00	5,000.00	0.8%
5549 · OTHER PROFESSIONAL SERVICE	150.00	500.00	30.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	500.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	50.00	1,000.00	5.0%
5571 · UTILITIES	0.00	500.00	0.0%
Total CONTRACTUAL SERVICES	240.00	9,250.00	2.6%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	8,892.00	16,514.00	53.8%
5451 · HEALTH INSURANCE	3,673.68	2,500.00	146.9%
Total PERSONNEL	12,565.68	19,014.00	66.1%
Total ADMINISTRATION	12,805.68	29,264.00	43.8%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	25,000.00	0.0%
Total COMMODITIES	0.00	31,000.00	0.0%

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2025 through March 2026**

	Apr '25 - Mar 26	Budget	% of Budget
<b>CONTRACTUAL SERVICES</b>			
5805 · TRANSPORTATION ASSISTANCE	400.00	2,500.00	16.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	5,644.00	7,000.00	80.6%
5887 · SHELTER	0.00	15,000.00	0.0%
5888 · UTILITY PAYMENTS	0.00	15,000.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>6,044.00</b>	<b>39,500.00</b>	<b>15.3%</b>
<b>Total HOME RELIEF</b>	<b>6,044.00</b>	<b>70,500.00</b>	<b>8.6%</b>
<b>Total GENERAL ASSISTANCE FUND</b>	<b>18,849.68</b>	<b>99,764.00</b>	<b>18.9%</b>
<b>TOWN FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	285,000.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	224,467.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>509,467.00</b>	<b>0.0%</b>
<b>COMMODITIES</b>			
1651 · OFFICE SUPPLIES	175.38	5,000.00	3.5%
1652 · OPERATING SUPPLIES	0.00	3,000.00	0.0%
<b>Total COMMODITIES</b>	<b>175.38</b>	<b>8,000.00</b>	<b>2.2%</b>
<b>CONTRACTUAL SERVICES</b>			
1511 · MAINTENANCE SERVICE-BUILDING	1,553.99	250,000.00	0.6%
1512 · MAINTENANCE SERVICE - EQUIPMENT	5,728.60	210,000.00	2.7%
1531 · ACCOUNTING SERVICES	1,104.00	20,000.00	5.5%
1533 · LEGAL SERVICE	1,050.00	165,000.00	0.6%
1551 · POSTAGE	421.12	2,000.00	21.1%
1552 · TELEPHONE	561.30	5,000.00	11.2%
1553 · PUBLISHING	178.40	2,000.00	8.9%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	30.00	5,000.00	0.6%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	132.34	5,000.00	2.6%
1571 · UTILITIES	1,477.23	10,000.00	14.8%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	2,375.00	50,000.00	4.8%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>14,611.98</b>	<b>741,000.00</b>	<b>2.0%</b>
<b>OTHER EXPENDITURES</b>			
1905 · MISCELLANEOUS EXPENSE	314.20	50,000.00	0.6%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>314.20</b>	<b>110,000.00</b>	<b>0.3%</b>
<b>PERSONNEL</b>			
1420 · OFFICE STAFF HOURLY	32,227.75	115,000.00	28.0%
1421 · ELECTED OFFICIALS SALARIES	62,836.60	210,000.00	29.9%
1451 · HEALTH INSURANCE	10,928.37	60,000.00	18.2%
<b>Total PERSONNEL</b>	<b>105,992.72</b>	<b>385,000.00</b>	<b>27.5%</b>

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2025 through March 2026**

	Apr '25 - Mar 26	Budget	% of Budget
<b>SENIOR SERVICES</b>			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
<b>Total SENIOR SERVICES</b>	<b>0.00</b>	<b>75,000.00</b>	<b>0.0%</b>
<b>Total ADMINISTRATION</b>	<b>121,094.28</b>	<b>1,828,467.00</b>	<b>6.6%</b>
<b>ASSESSOR</b>			
<b>CAPITAL OUTLAY</b>			
1854 · EQUIPMENT	0.00	5,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>
<b>COMMODITIES</b>			
1851 · OFFICE SUPPLIES	242.45	3,000.00	8.1%
<b>Total COMMODITIES</b>	<b>242.45</b>	<b>3,000.00</b>	<b>8.1%</b>
<b>CONTRACTUAL SERVICES</b>			
1751 · MAINTENANCE SERVICE	199.84	4,200.00	4.8%
1752 · TELEPHONE	561.28	2,400.00	23.4%
1755 · POSTAGE	73.00	250.00	29.2%
1756 · SOFTWARE	12,740.70	14,000.00	91.0%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	0.00	1,000.00	0.0%
1760 · TRAVEL EXPENSE	217.73	2,500.00	8.7%
1761 · TRAINING	50.00	3,000.00	1.7%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>13,842.55</b>	<b>28,750.00</b>	<b>48.1%</b>
<b>OTHER EXPENDITURES</b>			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.0%</b>
<b>PERSONNEL</b>			
1240 · SALARIES	85,729.40	330,000.00	26.0%
1241 · IMRF	3,023.89	33,000.00	9.2%
1242 · FICA/MEDICARE/TAXES	2,761.36	30,690.00	9.0%
1243 · HEALTH INSURANCE	11,660.50	52,080.00	22.4%
<b>Total PERSONNEL</b>	<b>103,175.15</b>	<b>445,770.00</b>	<b>23.1%</b>
<b>Total ASSESSOR</b>	<b>117,260.15</b>	<b>484,520.00</b>	<b>24.2%</b>
<b>Total TOWN FUND EXPENDITURES</b>	<b>238,354.43</b>	<b>2,312,987.00</b>	<b>10.3%</b>
<b>TOWN IMRF FUND EXPENDITURES</b>			
3262 · RETIREMENT CONTRIBUTION	2,466.27	28,000.00	8.8%
<b>Total TOWN IMRF FUND EXPENDITURES</b>	<b>2,466.27</b>	<b>28,000.00</b>	<b>8.8%</b>

08/13/25

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2025 through March 2026**

	<u>Apr '25 - Mar 26</u>	<u>Budget</u>	<u>% of Budget</u>
<b>TOWN INSURANCE FUND EXPENDITURE</b>			
<b>CONTRACTED SERVICES</b>			
2593 · RISK MANAGEMENT CONTRIBUTION	14,816.00	25,000.00	59.3%
<b>Total CONTRACTED SERVICES</b>	<b>14,816.00</b>	<b>25,000.00</b>	<b>59.3%</b>
<b>PERSONNEL</b>			
2453 · UNEMPLOYMENT INSURANCE	188.18	10,000.00	1.9%
<b>Total PERSONNEL</b>	<b>188.18</b>	<b>10,000.00</b>	<b>1.9%</b>
<b>Total TOWN INSURANCE FUND EXPENDITURE</b>	<b>15,004.18</b>	<b>35,000.00</b>	<b>42.9%</b>
<b>TOWN SOCIAL SECURITY EXPENDITURE</b>			
3761 · SOCIAL SECURITY CONTRIBUTION	9,522.53	25,000.00	38.1%
3762 · MEDICARE CONTRIBUTION	2,227.07	10,000.00	22.3%
<b>Total TOWN SOCIAL SECURITY EXPENDITURE</b>	<b>11,749.60</b>	<b>35,000.00</b>	<b>33.6%</b>
<b>Total Expense</b>	<b>286,424.16</b>	<b>2,510,751.00</b>	<b>11.4%</b>
<b>Net Ordinary Income</b>	<b>73,346.08</b>	<b>-1,794,251.00</b>	<b>-4.1%</b>
<b>Net Income</b>	<b>73,346.08</b>	<b>-1,794,251.00</b>	<b>-4.1%</b>

**ROAD DISTRICT  
FUND  
FINANCIALS**

## Grafton Township RB Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
<b>AHW LLC - Hampshire</b> 08/18/2025	12169821	PO # 14892	6112 · MAINTENANCE SUPPLY - EQUI...	100.92
Total AHW LLC - Hampshire				100.92
<b>Airgas USA LLC</b> 08/18/2025	9163448056	PO # 14883	6122 · OPERATING SUPPLIES	422.03
Total Airgas USA LLC				422.03
<b>Allied Asphalt Paving Company</b> 08/18/2025		PO # 14904	9614 · MAINTENANCE SUPPLIES - RO...	613.05
Total Allied Asphalt Paving Company				613.05
<b>Austin Nirva</b> 08/18/2025	0716256265	PO # 14881	6123 · SMALL TOOLS	180.00
Total Austin Nirva				180.00
<b>Auto Tech Centers, Inc.</b> 08/18/2025		PO # 14889	6313 · MAINTENANCE SERVICE - VEHI...	1,776.95
Total Auto Tech Centers, Inc.				1,776.95
<b>AutoZone Inc.</b> 08/18/2025	04427501464	PO # 14891	6113 · MAINTENANCE SUPPLY - VEHIC...	75.12
Total AutoZone Inc.				75.12
<b>C &amp; L Rentals Sales &amp; Service Inc.</b> 08/18/2025	122430	PO # 14885	9472 · UNIFORMS	63.58
Total C & L Rentals Sales & Service Inc.				63.58
<b>Cintas Corp</b> 08/18/2025	4238652427	PO # 14888	9472 · UNIFORMS	80.31
Total Cintas Corp				80.31
<b>COM ED</b> 08/18/2025		PO # 14900	6371 · UTILITIES	316.89
Total COM ED				316.89
<b>Elan Financial Services</b> 08/18/2025		PO #14893	6112 · MAINTENANCE SUPPLY - EQUI...	69.58
08/18/2025		PO #14897	6561 · DUES AND SUBSCRIPTIONS	39.99
08/18/2025		PO #14896	6111 · MAINTENANCE SUPPLY - BUILD...	379.00
08/18/2025		PO # 14895	6651 · OFFICE SUPPLIES	9.99
08/18/2025		PO # 14894	6123 · SMALL TOOLS	382.95
Total Elan Financial Services				881.51
<b>GW &amp; Associates PC</b> 08/18/2025	2508303	PO # 14901	6531 · ACCOUNTING SERVICE	3,666.67
Total GW & Associates PC				3,666.67
<b>Hicksgas LLC Woodstock</b> 08/18/2025		PO # 14879	6112 · MAINTENANCE SUPPLY - EQUI...	52.80
Total Hicksgas LLC Woodstock				52.80
<b>high star traffic</b> 08/18/2025		PO # 14899	9520 · ROAD SIGNS & MATERIALS	570.60
Total high star traffic				570.60
<b>Hinckley Springs Water Co.</b> 08/18/2025		PO # 14886	6122 · OPERATING SUPPLIES	63.95

**Grafton Township RB**  
**Unpaid Bills Detail**  
All Transactions

Date	Num	Memo	Split	Amount
Total Hinckley Springs Water Co.				63.95
Interstate Billing Service, Inc.				
08/18/2025		PO # 14890	6113 · MAINTENANCE SUPPLY - VEHIC...	215.06
Total Interstate Billing Service, Inc.				215.06
Kubota Credit Corporation, USA				
08/18/2025		PO #14902	6820 · CAPITAL ASSET OUTLAY	29,474.85
Total Kubota Credit Corporation, USA				29,474.85
MDC Environmental Services Inc.				
08/18/2025		PO #14884	6373 · GARBAGE DISPOSAL	183.43
Total MDC Environmental Services Inc.				183.43
Metropolitan Compounds				
08/18/2025	1003507	PO # 14880	6114 · MAINTENANCE SUPPLY - ROAD	699.50
Total Metropolitan Compounds				699.50
Nicor Gas				
08/18/2025		PO # 14882	6371 · UTILITIES	72.25
Total Nicor Gas				72.25
O'Reilly Automotive Inc.				
08/18/2025	5851260466	PO # 14887	6113 · MAINTENANCE SUPPLY - VEHIC...	54.08
Total O'Reilly Automotive Inc.				54.08
Verizon Wireless				
08/18/2025		PO # 14903	6552 · TELEPHONE	162.63
Total Verizon Wireless				162.63
Vermeer-Illinois, Inc.				
08/18/2025	PN8034	PO # 14898	6112 · MAINTENANCE SUPPLY - EQUI...	127.32
Total Vermeer-Illinois, Inc.				127.32
Ziegler's Ace Hardware				
08/18/2025	096947	PO # 14875	6122 · OPERATING SUPPLIES	3.19
08/18/2025	096942	PO # 14876	6111 · MAINTENANCE SUPPLY - BUILD...	175.91
08/18/2025		PO # 14877	6114 · MAINTENANCE SUPPLY - ROAD	133.91
Total Ziegler's Ace Hardware				313.01
<b>TOTAL</b>				<b>40,166.51</b>

12:00 PM

08/13/25

Cash Basis

**Grafton Township RB**  
**WARRANT DETAIL REPORT**  
July 22 through August 11, 2025

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
<b>103 · R&amp;B General Amer. Comm.</b>				
07/22/2025	7577	BlueCross BlueShield of Illinois	PO 14869	-4,273.29
07/22/2025	7578	COM ED	PO 14874	-246.25
07/22/2025	7579	Comcast	PO 14871	-141.22
07/22/2025	7580	Humana Health Plan Inc.	PO 14872	-287.46
07/22/2025	7581	Verizon Wireless	PO 14873	-162.61
Total 103 · R&B General Amer. Comm.				-5,110.83
<b>TOTAL</b>				<b>-5,110.83</b>

**Grafton Township RB**  
**Reconciliation Summary**  
**103 · R&B General Amer. Comm., Period Ending 07/31/2025**

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	<u>Jul 31, 25</u>
Beginning Balance	882,933.40
Cleared Transactions	
Checks and Payments - 19 items	-59,812.83
Deposits and Credits - 18 items	36,508.08
Total Cleared Transactions	<u>-23,304.75</u>
Cleared Balance	<u><u>859,628.65</u></u>
Uncleared Transactions	
Checks and Payments - 15 items	-48,570.56
Deposits and Credits - 9 items	0.00
Total Uncleared Transactions	<u>-48,570.56</u>
Register Balance as of 07/31/2025	<u><u>811,058.09</u></u>
New Transactions	
Checks and Payments - 2 items	-1,778.49
Total New Transactions	<u>-1,778.49</u>
Ending Balance	<u><u>809,279.60</u></u>

Grafton Township RB  
**Actual vs Budget Year to Date**  
April 2025 through March 2026

	Apr '25 - Mar 26	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>PERMANENT HARD ROAD FD REVENUES</b>			
9000 · PROPERTY TAXES	368,055.62	681,413.00	54.0%
9020 · INTEREST INCOME	4,007.22	450.00	890.5%
9040 · INTERGOVERNMENTAL AGREEMENT	4,300.00	100.00	4,300.0%
9050 · MISCELLANEOUS INCOME	4,705.00	10.00	47,050.0%
9060 · PERMITS & BONDS	2,276.00	2,000.00	113.8%
9080 · GRANT INCOME	0.00	5.00	0.0%
<b>Total PERMANENT HARD ROAD FD REVENUES</b>	<b>383,343.84</b>	<b>683,978.00</b>	<b>56.0%</b>
<b>ROAD &amp; BRIDGE FUND REVENUES</b>			
6000 · PROPERTY TAXES - ROAD & BRIDGE	61,671.04	224,551.00	27.5%
6002 · MUNICIPAL SHARE	0.00	-108,339.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	21,346.40	40,000.00	53.4%
6020 · INTEREST INCOME	1,056.02	200.00	528.0%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	1,069.98	70,901.00	1.5%
6060 · COURT FINES & PERMITS	0.00	200.00	0.0%
6080 · GRANT INCOME	0.00	5.00	0.0%
<b>Total ROAD &amp; BRIDGE FUND REVENUES</b>	<b>85,143.44</b>	<b>227,528.00</b>	<b>37.4%</b>
<b>ROAD &amp; BRIDGE IMRF FUND REVENUE</b>			
8000 · PROPERTY TAXES	6,977.83	13,197.00	52.9%
8020 · INTEREST INCOME	70.41	15.00	469.4%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
<b>Total ROAD &amp; BRIDGE IMRF FUND REVENUE</b>	<b>7,048.24</b>	<b>13,217.00</b>	<b>53.3%</b>
<b>ROAD &amp; BRIDGE INSURANCE REVENUE</b>			
7000 · PROPERTY TAXES	13,752.07	26,007.00	52.9%
7020 · INTEREST INCOME	105.61	20.00	528.1%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
<b>Total ROAD &amp; BRIDGE INSURANCE REVENUE</b>	<b>13,857.68</b>	<b>29,027.00</b>	<b>47.7%</b>
<b>Total Income</b>	<b>489,393.20</b>	<b>953,750.00</b>	<b>51.3%</b>
<b>Gross Profit</b>	<b>489,393.20</b>	<b>953,750.00</b>	<b>51.3%</b>
<b>Expense</b>			
<b>PERMANENT HARD ROAD EXPENDITURE</b>			
<b>COMMODITIES</b>			
9614 · MAINTENANCE SUPPLIES - ROADS	10,298.26	30,000.00	34.3%
9652 · OPERATING SUPPLIES	0.00	12,000.00	0.0%
9655 · AUTO FUEL & OIL	5,967.44	35,000.00	17.0%
9656 · SALT, CALCIUM, ICE CONTROL	34,734.88	70,000.00	49.6%
<b>Total COMMODITIES</b>	<b>51,000.58</b>	<b>147,000.00</b>	<b>34.7%</b>

Grafton Township RB  
**Actual vs Budget Year to Date**  
April 2025 through March 2026

	Apr '25 - Mar 26	Budget	% of Budget
<b>CONTRACT SERVICES</b>			
9514 · MAINTENANCE SERVICE ROAD	0.00	375,853.00	0.0%
9518 · ROAD STRIPING	0.00	34,000.00	0.0%
9519 · STREET LIGHTS	691.91	5,000.00	13.8%
9520 · ROAD SIGNS & MATERIALS	1,802.29	9,500.00	19.0%
9532 · ENGINEERING SERVICE	0.00	1,000.00	0.0%
9594 · RENTALS	0.00	5,000.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>2,494.20</b>	<b>430,353.00</b>	<b>0.6%</b>
<b>OTHER EXPENDITURES</b>			
9929 · MISCELLANEOUS	0.00	4,000.00	0.0%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>
<b>PERSONNEL</b>			
9421 · SALARIES	76,692.97	238,000.00	32.2%
9451 · HEALTH/LIFE INSURANCE	17,647.78	50,000.00	35.3%
9461 · SOCIAL SECURITY CONTRIBUTION	5,106.66	17,000.00	30.0%
9462 · MEDICARE CONTRIBUTION	1,194.30	6,000.00	19.9%
9472 · UNIFORMS	1,178.87	4,000.00	29.5%
9475 · PAYROLL EXPENSE	687.70	1,800.00	38.2%
<b>Total PERSONNEL</b>	<b>102,508.28</b>	<b>316,800.00</b>	<b>32.4%</b>
<b>Total PERMANENT HARD ROAD EXPENDITURE</b>	<b>156,003.06</b>	<b>899,153.00</b>	<b>17.4%</b>
<b>ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>			
<b>PERSONNEL</b>			
8463 · RETIREMENT CONTRIBUTION	2,730.06	52,722.00	5.2%
<b>Total PERSONNEL</b>	<b>2,730.06</b>	<b>52,722.00</b>	<b>5.2%</b>
<b>Total ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>	<b>2,730.06</b>	<b>52,722.00</b>	<b>5.2%</b>
<b>ROAD &amp; BRIDGE-INS-EXPENDITURE</b>			
<b>CONTRACT SERVICE</b>			
7593 · RISK MANAGEMENT CONTRIBUTION	21,320.00	31,281.00	68.2%
<b>Total CONTRACT SERVICE</b>	<b>21,320.00</b>	<b>31,281.00</b>	<b>68.2%</b>
<b>PERSONNEL</b>			
7453 · UNEMPLOYMENT INSURANCE	1,273.99	1,000.00	127.4%
<b>Total PERSONNEL</b>	<b>1,273.99</b>	<b>1,000.00</b>	<b>127.4%</b>
<b>Total ROAD &amp; BRIDGE-INS-EXPENDITURE</b>	<b>22,593.99</b>	<b>32,281.00</b>	<b>70.0%</b>
<b>ROAD &amp; BRIDGE FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>
<b>COMMODITIES</b>			
6651 · OFFICE SUPPLIES	0.00	2,000.00	0.0%
<b>Total COMMODITIES</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.0%</b>

Grafton Township RB  
**Actual vs Budget Year to Date**  
April 2025 through March 2026

	Apr '25 - Mar 26	Budget	% of Budget
<b>CONTRACTED SERVICES</b>			
6512 · MAINTENANCE EQUIPMENT	0.00	4,000.00	0.0%
6531 · ACCOUNTING SERVICE	0.00	8,000.00	0.0%
6533 · LEGAL SERVICE	262.50	15,000.00	1.8%
6551 · POSTAGE	0.00	600.00	0.0%
6552 · TELEPHONE	1,207.29	5,100.00	23.7%
6553 · PUBLISHING	0.00	1,500.00	0.0%
6554 · PRINTINING	344.19	300.00	114.7%
6561 · DUES AND SUBSCRIPTIONS	74.00	500.00	14.8%
6562 · TRAVEL & MEETING EXPENSE	0.00	1,000.00	0.0%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
<b>Total CONTRACTED SERVICES</b>	<b>1,887.98</b>	<b>37,000.00</b>	<b>5.1%</b>
<b>OTHER EXPENDITURES</b>			
6914 · MUNICIPAL REPLACEMENT	0.00	15,600.00	0.0%
6929 · MISCELLANEOUS	65.50	8,000.00	0.8%
<b>Total OTHER EXPENDITURES</b>	<b>65.50</b>	<b>23,600.00</b>	<b>0.3%</b>
<b>PERSONNEL</b>			
6421 · SALARIES	5,272.50	13,973.00	37.7%
<b>Total PERSONNEL</b>	<b>5,272.50</b>	<b>13,973.00</b>	<b>37.7%</b>
<b>Total ADMINISTRATION</b>	<b>7,225.98</b>	<b>81,573.00</b>	<b>8.9%</b>
<b>MAINTENANCE</b>			
<b>CAPITAL OUTLAY</b>			
6820 · CAPITAL ASSET OUTLAY	23,947.00	174,159.00	13.8%
6833 · OTHER IMPROVEMENTS	0.00	7,126.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>23,947.00</b>	<b>181,285.00</b>	<b>13.2%</b>
<b>COMMODITIES</b>			
6111 · MAINTENANCE SUPPLY - BUILDING	184.70	15,000.00	1.2%
6112 · MAINTENANCE SUPPLY - EQUIPMENT	7,120.77	15,000.00	47.5%
6113 · MAINTENANCE SUPPLY - VEHICLES	294.87	20,000.00	1.5%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	1,000.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	1,000.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	2,024.04	4,000.00	50.6%
6123 · SMALL TOOLS	2,597.11	6,000.00	43.3%
<b>Total COMMODITIES</b>	<b>12,221.49</b>	<b>67,000.00</b>	<b>18.2%</b>
<b>CONTRACT SERVICES</b>			
6311 · MAINTENANCE SERVICE - BUILDING	893.00	30,000.00	3.0%
6312 · MAINTENANCE SERVICE - EQUIPMENT	2,268.67	20,000.00	11.3%
6313 · MAINTENANCE SERVICE - VEHICLES	182.00	35,000.00	0.5%
6314 · MAINTENANCE SERVICE ROADS	24,592.00	40,000.00	61.5%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	1,000.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	5,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	5,000.00	0.0%
6371 · UTILITIES	2,116.92	9,000.00	23.5%
6373 · GARBAGE DISPOSAL	889.60	3,000.00	29.7%
6394 · RENTALS	0.00	500.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>30,942.19</b>	<b>148,500.00</b>	<b>20.8%</b>

Grafton Township RB  
**Actual vs Budget Year to Date**  
April 2025 through March 2026

	Apr '25 - Mar 26	Budget	% of Budget
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	0.00	5,000.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>
<b>Total MAINTENANCE</b>	<b>67,110.68</b>	<b>401,785.00</b>	<b>16.7%</b>
<b>Total ROAD &amp; BRIDGE FUND EXPENDITURES</b>	<b>74,336.66</b>	<b>483,358.00</b>	<b>15.4%</b>
6391 · R&B - CONTINGENCIES	0.00	28,000.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	35,000.00	0.0%
<b>Total Expense</b>	<b>255,663.77</b>	<b>1,530,514.00</b>	<b>16.7%</b>
<b>Net Ordinary Income</b>	<b>233,729.43</b>	<b>-576,764.00</b>	<b>-40.5%</b>
<b>Net Income</b>	<b>233,729.43</b>	<b>-576,764.00</b>	<b>-40.5%</b>

**OLD  
BUSINESS**

# **NEW BUSINESS**



# QUOTATION

08/13/2025

Page 1 of 1

Prepared by Jordan Carlquist for:

## Grafton Township

### Desktop Computers

Dell Pro Desktop Computer	6	\$1,050.00	\$6,300.00
<ul style="list-style-type: none"><li>- Intel Core i5-14500 @ 3.40GHz</li><li>- 16 GB RAM</li><li>- 512 GB SSD</li><li>- Windows 11 Pro</li></ul>			

### Laptop for Kathy

Dell Pro Max 16" Copilot+ PC Notebook	1	\$1,721.00	\$1,721.00
<ul style="list-style-type: none"><li>- Intel Core Ultra 7 @ 255H</li><li>- 16 GB RAM</li><li>- 512 GB SSD</li><li>- Windows 11 Pro</li></ul>			

### Windows Pro License

Microsoft Windows 11 Home to Pro Upgrade for Microsoft 365 Business (Perpetual)	1	\$49.00	\$49.00
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Accepted By:

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Grafton Township

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08/13/25

All quoted prices are valid for 10 days unless otherwise specified

Clarity Technology Group, Inc. - Madison, WI - 608.258.4500

# **SUPERVISOR'S REPORT**